

THE WRITING PROCESS

PREWRITE

Brainstorm anything and everything! Start putting down some ideas, facts, and thoughts using lists, charts, mind maps or webs.



DRAFT

Start organizing the brainstorming into a structure, like a paragraph, poem, or story.



REVISE

Revise your work and make it better. Check that it flows well, has the proper tenses, add more description if needed, and delete redundant words.



EDIT

Proofread and correct mistakes in grammar, punctuation, spelling, sentence and paragraph structure.



PUBLISH

Produce the final copy and make sure it reflects the best work habits.